

The Freedom of Information and Protection of Privacy Regulations

being

Chapter F-22.01 Reg 1 (effective April 1, 1992) as amended by Saskatchewan Regulations 53/92, 108/92, 8/93, [37/94](#), [18/95](#), [28/95](#), [9/97](#), [59/97](#), [76/1999](#), [32/2001](#), [6/2002](#), [45/2003](#), [52/2004](#) and [109/2004](#), by the *Statutes of Saskatchewan*, 2003, c.15; Saskatchewan Regulations [101/2007](#) and [119/2008](#).

NOTE:

This consolidation is not official. Amendments have been incorporated for convenience of reference and the original statutes and regulations should be consulted for all purposes of interpretation and application of the law. In order to preserve the integrity of the original statutes and regulations, errors that may have appeared are reproduced in this consolidation.

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PART II

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CHAPTER F-22.01 REG 1

The Freedom of Information and Protection of Privacy Act

Title

1 These regulations may be cited as *The Freedom of Information and Protection of Privacy Regulations*.

Interpretation

2(1) In these regulations:

- (a) “**Act**” means *The Freedom of Information and Protection of Privacy Act*;
- (b) “**employment reference**” means personal information that is evaluative or opinion material compiled solely for the purpose of describing an individual’s suitability, eligibility or qualifications for employment.

(2) For the purposes of these regulations and subsection 13(2) of the Act, “**local authority**” means a local authority as defined in *The Local Authority Freedom of Information and Protection of Privacy Act*.

10 Apr 92 cF-22.01 Reg 1 s2; 11 Jly 97 SR 59/
97 s3.

Government institutions prescribed

3 For the purposes of subclause 2(1)(d)(ii) of the Act:

- (a) the bodies set out in Part I of the Appendix; and
- (b) subsidiaries of government institutions that are Crown corporations;

are prescribed as government institutions.

10 Apr 92 cF-22.01 Reg 1 s3.

Heads prescribed

4 For the purposes of subclause 2(1)(e)(ii) of the Act:

- (a) the chief executive officers of Crown corporations that are prescribed as government institutions pursuant to clause 3(a) are prescribed as the heads of their respective Crown corporations;
- (b) the chief executive officers of Crown corporations that are the parent corporations of subsidiaries that are prescribed as government institutions pursuant to clause 3(b) are prescribed as the heads of the respective subsidiaries;
- (c) the chairpersons of all other bodies that are prescribed as government institutions pursuant to clause 3(a) or the chairpersons of the boards of those bodies, as the case may be, are prescribed as the heads of their respective government institutions; and

(d) in the case of a corporation sole prescribed as a government institution pursuant to clause 3(a), the individual that constitutes the corporation sole is prescribed as the head of that government institution.

10 Apr 92 cF-22.01 Reg 1 s4; 9 Jly 2004 SR 52/
2004 s3.

Applications

5 For the purposes of clause 6(1)(a) of the Act, Form A of Part II of the Appendix is the form prescribed for applications for access to records.

10 Apr 92 cF-22.01 Reg 1 s5.

Fees

6(1) Where access to a record or part of a record is given by providing the applicant with a copy of the record, the following fees are payable at the time when access is given:

- (a) for a photocopy, \$0.25 per page;
- (b) for a computer printout, \$0.25 per page;
- (c) for a paper print from microfilm, \$0.50 per page;
- (d) for 16 millimetre microfilm duplication, non-silver, \$32 per 30.5 metre reel;
- (e) for 35 millimetre microfilm duplication, non-silver, \$35 per 30.5 metre reel;
- (f) for microfiche duplication, non-silver, \$0.50 per fiche;
- (g) for a print of a photograph or slide:
 - (i) \$3 per 3 1/2" x 5" black and white print;
 - (i.1) \$6 per 3 1/2" x 5" colour print;
 - (i.2) \$5 per 4" x 6" black and white print;
 - (i.3) \$8 per 4" x 6" colour print;
 - (i.4) \$7 per 5" x 7" black and white print;
 - (ii) \$10 per 5" x 7" colour print;
 - (iii) \$9 per 8" x 10" black and white print;
 - (iv) \$12 per 8" x 10" colour print;
 - (v) \$18 per 11" x 14" black and white print;
 - (vi) \$21 per 11" x 14" colour print;
- (h) for a print mentioned in clause (g) for which a negative must be made:
 - (i) \$9 per 3 1/2" x 5" black and white print;
 - (i.1) \$12 per 3 1/2" x 5" colour print;
 - (i.2) \$11 per 4" x 6" black and white print;
 - (i.3) \$14 per 4" x 6" colour print;

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- (1.4) \$13 per 5" x 7" black and white print;
 - (ii) \$16 per 5" x 7" colour print;
 - (iii) \$15 per 8" x 10" black and white print;
 - (iv) \$18 per 8" x 10" colour print;
 - (v) \$24 per 11" x 14" black and white print;
 - (vi) \$27 per 11" x 14" colour print;
 - (i) for an audio cassette, \$15 for each hour or portion of an hour;
 - (j) for a one-half inch video cassette, \$35 for each hour or portion of an hour;
 - (k) for a floppy disk, \$10;
 - (l) for a form of record not mentioned in clauses (a) to (k), the actual cost of copying the record.
- (2) Where time in excess of two hours is spent in searching for a record requested by an applicant or in preparing it for disclosure, a fee of \$15 for each half-hour or portion of a half-hour of that excess time is payable at the time when access is given.
- (3) Where a search and retrieval of electronic data is required to give access to a record requested by an applicant, a fee equal to the actual cost of the search and retrieval, including machinery and operator costs, is payable at the time when access is given.

10 Apr 92 cF-22.01 Reg 1 s6; 23 Oct 92 SR 108/92
s3; 12 Feb 93 SR 8/93 s3.

Estimate

- 7(1) For the purposes of subsection 9(2) of the Act, \$50 is prescribed as the amount of fees beyond which an estimate must be given by the head.
- (2) Where the amount of an estimate exceeds the actual amount of fees determined pursuant to section 6, the actual amount of fees is the amount payable by the applicant.

10 Apr 92 cF-22.01 Reg 1 s7.

Fees where access refused

- 8(1) No fees are payable where access to a record is refused.
- (2) Where a deposit has been paid pursuant to subsection 9(4) of the Act and access to the record requested is refused, the deposit is to be refunded to the applicant.

10 Apr 92 cF-22.01 Reg 1 s8.

Waiver of fees

9 For the purposes of subsection 9(5) of the Act, the following circumstances are prescribed as circumstances in which a head may waive payment of fees:

- (a) where the actual cost of responding to an application varies from the total of the prescribed fees that are applicable to the application;
- (b) where payment of the prescribed fees will cause a substantial financial hardship for the applicant and:
 - (i) in the opinion of the head, giving access to the record is in the public interest; or
 - (ii) the application involves the personal information of the applicant;
- (c) where the prescribed fee or actual cost for the service is \$10 or less.

10 Apr 92 cF-22.01 Reg 1 s9; 11 Jly 97 SR 59/97 s4.

10 Repealed. 11 Jly 97 SR 59/97 s5.

Third party statements

11 For the purposes of clause 19(1)(e) of the Act, the Agricultural Credit Corporation is prescribed as a Crown corporation the head of which is required to refuse to give access to a record that contains a statement of financial assistance provided to a third party.

10 Apr 92 cF-22.01 Reg 1 s11.

Confidentiality provisions in other enactments

12 For the purposes of clause 23(3)(l) of the Act, the following provisions are prescribed as provisions to which subsection 23(1) of the Act does not apply:

- (a) section 178 of *The Election Act, 1996*;
- (b) section 52 of *The Vital Statistics Act, 1995*;
- (c) section 43 of *The Occupational Health and Safety Act, 1993*;
- (d) Part III of *The Revenue and Financial Services Act*;
- (e) all of *The Income Tax Act* and *The Income Tax Act, 2000*;
- (f) section 32 of *The Safer Communities and Neighbourhoods Act*;
- (g) section 14 of *The Enforcement of Maintenance Orders Act, 1997*;
- (h) section 415 of *The Credit Union Act, 1998*;
- (i) section 85 of *The Real Estate Act*;
- (j) section 10.1 of *The Saskatchewan Insurance Act*
- (k) section 12 of *The Vital Statistics Administration Transfer Act*.

12 Feb 93 SR 8/93 s4; 3 Jne 94 SR 37/94 s3; 11 Jly 97 SR 59/97 s6; 9 Jly 2004 SR 52/2004 s4; 19 Dec 2008 SR 119/2008 s3.

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Discretionary benefits

13 For the purposes of clause 24(2)(f) of the Act, “**discretionary benefit of a financial nature**” does not include a payment made pursuant to:

- (a) section 13 of *The Saskatchewan Assistance Act*; or
- (b) sections 88, 89 or 92 of *The Child Care Regulations, 2001*.

10 Apr 92 cF-22.01 Reg 1 s13; 5 Oct 2007 SR
101/2007 s3.

Disclosure of personal information to law enforcement agencies

14 For the purposes of clause 29(2)(g) of the Act, the following law enforcement agencies and investigative bodies are prescribed as law enforcement agencies or investigative bodies to which personal information may be disclosed:

- (a) the Royal Canadian Mounted Police;
- (b) a police service or regional police service within the meaning of *The Police Act, 1990*;
- (c) the Canadian Security Intelligence Service;
- (d) the Ministry of Environment with respect to the conduct of investigations pursuant to the Acts and regulations that it administers and any laws of Canada that are enforced by its officers or employees;
- (e) the Ministry of Highways and Infrastructure with respect to the conduct of investigations pursuant to the Acts and regulations that it administers and any laws of Canada that are enforced by its officers or employees;
- (f) the Liquor and Gaming Authority with respect to the conduct of investigations pursuant to the Acts and regulations that it administers and any laws of Canada that are enforced by its officers or employees;
- (g) the Canadian National (CN) Police with respect to the conduct of investigations pursuant to the Acts and regulations that it administers and any laws of Canada that are enforced by its officers or employees;
- (h) the Canadian Pacific (CP) Police with respect to the conduct of investigations pursuant to the Acts and regulations that it administers and any laws of Canada that are enforced by its officers or employees;
- (i) the Canadian Parks Service with respect to the conduct of investigations pursuant to the Acts and regulations that it administers and any laws of Canada that are enforced by its officers or employees;
- (j) the chief coroner or a coroner appointed pursuant to *The Coroners Act, 1999* with respect to the conduct of an inquiry or inquest pursuant to that Act or the regulations made pursuant to that Act;
- (k) the Consumer Protection Branch of the Ministry of Justice and Attorney General with respect to the conduct of investigations pursuant to the Acts and regulations that it administers and any laws of Canada that are enforced by its officers or employees;

- (l) the Saskatchewan Financial Services Commission with respect to the conduct of an investigation pursuant to any financial services legislation, as defined in *The Saskatchewan Financial Services Commission Act*, or pursuant to any law of Canada that is enforced by the officers and employees of the Saskatchewan Financial Services Commission;
- (m) the Director of Community Operations and the inspectors appointed pursuant to *The Safer Communities and Neighbourhoods Act* with respect to the conduct of an investigation pursuant to that Act;
- (n) the public guardian and trustee as defined in *The Public Guardian and Trustee Act* with respect to the conduct of an investigation pursuant to that Act.

10 Apr 92 cF-22.01 Reg 1 s14; 12 Feb 93
SR 8/93 s5; 3 Jne 94 SR 37/94 s4; 11 Jly 97 SR
59/97 s7; 6 Jne 2003 SR 45/2003 s3; 9 Jly 2004
SR 52/2004 s5; 5 Oct 2007 SR 101/2007 s4; 19
Dec 2008 SR 119/2008 s4.

Disclosure of personal information to auditor

15 For the purposes of clause 29(2)(q) of the Act, an auditor appointed by the Lieutenant Governor in Council to perform an audit is prescribed as a person to whom personal information may be disclosed if the auditor agrees not to make a subsequent disclosure of the information in a form that could reasonably be expected to identify the individual to whom the information relates.

10 Apr 92 cF-22.01 Reg 1 s15.

Other disclosure of personal information

16 For the purposes of clause 29(2)(u) of the Act, personal information may be disclosed:

- (a) to another government institution or a local authority for the purposes of:
 - (i) determining the eligibility of an individual to participate in a program of, or receive a product or service from, the Government of Saskatchewan, a government institution or a local authority, in the course of processing an application made by or on behalf of the individual to whom the information relates;
 - (ii) verifying the eligibility of an individual who is or was participating in a program of, or receiving a product or service from, the Government of Saskatchewan, a government institution or a local authority;
 - (iii) verifying the accuracy of personal information held by the other government institution or the local authority; or
 - (iv) collecting a debt or assisting in the collection of a debt owing to Her Majesty in right of Saskatchewan, a government institution or a local authority;
- (b) to an individual or body providing consulting or other services to the Government of Saskatchewan or a government institution if the individual or body agrees not to make a subsequent disclosure of the information in a form that could reasonably be expected to identify the individual to whom it relates;

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- (c) where disclosure may reasonably be expected to assist in the provision of services for the benefit of the individual to whom the information relates;
- (d) to a professional association or professional regulatory body for the purpose of carrying out an investigation authorized or required by an Act;
- (e) for the purpose of providing an employment reference with respect to a person who is or was employed by a government institution;
- (f) for the purpose of commencing or conducting a proceeding or possible proceeding before a court or tribunal;
- (g) to any person where the information pertains to:
 - (i) the performance of any function or duty or the carrying out of any responsibility by an officer or employee of a government institution; or
 - (ii) the terms or circumstances under which a person ceased to be an employee of a government institution including the terms of any settlement or award resulting from the termination of employment;
- (h) in the case of credit information, by the Saskatchewan Housing Corporation, the Agricultural Credit Corporation of Saskatchewan and the Ministry of Advanced Education, Employment and Labour to a credit reporting agency that is licensed pursuant to *The Credit Reporting Act*, where:
 - (i) there is an arrangement for the exchange of information between:
 - (A) the government institution; and
 - (B) the credit reporting agency; and
 - (ii) the application for a loan to which the information relates was made prior to October 1, 1992;
- (h.1) in the case of credit information, by the Ministry of Social Services or the Ministry of Advanced Education, Employment and Labour or an agent of either ministry to a credit reporting agency that is licensed pursuant to *The Credit Reporting Act*, where:
 - (i) there is an arrangement for the exchange of information between:
 - (A) the ministry or its agent; and
 - (B) the credit reporting agency; and
 - (ii) the information relates to a debt owing to the Government of Saskatchewan and is being disclosed for the purpose of facilitating the collection of that debt;
- (h.2) in the case of credit information, by the Ministry of Justice and Attorney General or its agent, to a credit reporting agency that is licensed pursuant to *The Credit Reporting Act*, where:
 - (i) there is an arrangement between the Department of Justice or its agent and the credit reporting agency for the exchange of information; and

- (ii) the information:
 - (A) relates to payments respecting an obligation pursuant to a maintenance order that are owing to the Government of Saskatchewan or that are being enforced with the assistance of the Department of Justice; and
 - (B) is being disclosed for the purpose of facilitating the collection of those payments;
- (h.3) in the case of credit information, by the Ministry of Justice and Attorney General or its agent, to a credit reporting agency that is licensed pursuant to *The Credit Reporting Act*, if:
 - (i) there is an arrangement between the Ministry of Justice and Attorney General or its agent and the credit reporting agency for the exchange of information; and
 - (ii) the information:
 - (A) relates to a debt, fine, penalty, surcharge or late payment charge that is owing:
 - (I) to the Government of Saskatchewan, its agencies, Crown corporations or other institutions;
 - (II) to the Government of Canada, its agencies, Crown corporations or other institutions and that is being collected by the Government of Saskatchewan; or
 - (III) to a municipality and that is being collected by the Government of Saskatchewan; and
 - (B) is being disclosed for the purpose of facilitating the collection of that debt, fine, penalty, surcharge or late payment charge.
 - (i) for the purposes of facilitating a security screening, character screening or financial screening of a person who is or may be involved, directly or indirectly, in the operation of or the supply of goods or services to a video lottery scheme conducted and managed by the Liquor and Gaming Authority pursuant to section 15 of *The Alcohol and Gaming Regulation Act, 1997*, or who is associated with or employed by or is an agent of such a person, to:
 - (i) another government institution; or
 - (ii) any of the bodies listed in subclauses 29(2)(h)(i) to (v) of the Act pursuant to an agreement between the Liquor and Gaming Authority and that body;
 - (j) **Repealed.** 8 Feb 2002 SR 6/2002 s2.
 - (k) by a government institution to the member of the Executive Council who is, from time to time, responsible for that government institution pursuant to *The Government Organization Act*, where that member of the Executive Council is not the head of the government institution;
 - (l) to another government institution or a third party in order to obtain information from that government institution or third party to respond to an inquiry from the individual to whom the information relates, to the extent necessary to respond to that inquiry;

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- (1.1) where that personal information is contained in a patient record or file of an individual who has received health services provided by the Ministry of Health, to the regional health authority within the meaning of *The Regional Health Services Act* that is responsible for providing those health services on and after April 1, 1995;
- (m) to another government institution or to a local authority to enable that government institution or local authority to respond to an inquiry from the individual to whom the information relates, to the extent necessary to respond to that inquiry;
- (n) by forwarding to another government institution or to a local authority correspondence received from an individual to enable that government institution or local authority to reply directly to the individual where a direct reply is considered more appropriate;
- (n.1) **Repealed.** 19 Dec 2008 SR 119/2008 s5.
- (n.2) **Repealed.** 19 Dec 2008 SR 119/2008 s5.
- (n.3) **Repealed.** 19 Dec 2008 SR 119/2008 s5.
- (o) **Repealed.** 9 Jly 2004 SR 52/2004 s6.
- (p) by employees of the Ministry of Health to the College of Physicians and Surgeons of the Province of Saskatchewan if:
- (i) the disclosure is made for the purposes of a program to monitor the prescription and use of narcotic and controlled drugs;
 - (ii) the program is authorized by a bylaw made pursuant to *The Medical Profession Act, 1981* and approved by the Minister of Health; and
 - (iii) the information is limited to information collected by the Ministry of Health pursuant to *The Prescription Drugs Act*.
- (q) to the Children's Advocate appointed pursuant to *The Ombudsman and Children's Advocate Act* for the purpose of carrying out an investigation pursuant to that Act;
- (r) to an officer as defined in *The Child and Family Services Act* for the purpose of managing case files, including:
- (i) carrying out an investigation pursuant to *The Child and Family Services Act*;
 - (ii) carrying out an investigation pursuant to any other Act or regulations governing that officer; and
 - (iii) carrying out an investigation pursuant to any Act or regulation of the Parliament of Canada governing that officer; or
- (s) to the Conflict of Interest Commissioner for the purposes of *The Members' Conflict of Interest Act*.

10 Apr 92 cF-22.01 Reg 1 s16; 10 Jly 92 SR 53/92 s3; 23 Oct 92 SR 108/92 s4; 12 Feb 93 SR 8/93 s6; 3 Jne 94 SR 37/94 s5; 31 Mar 95 SR 18/95 s2; 7 Apr 95 SR 28/95 s2; 11 Jly 97 SR 59/97 s8; 29 Oct 99 SR 76/1999 s3; 8 Feb 2002 SR 6/2002 s2; 6 Jne 2003 SR 45/2003 s4; 2003, c.15, s.17; 9 Jly 2004 SR 52/2004 s6; 19 Nov 2004 SR 109/2004 s2; 5 Oct 2007 SR 101/2007 s5; 19 Dec 2008 SR 119/2008 s5.

Disclosure of personal information by SGI

17(1) In this section:

- (a) **“driver licence information”** means the name and address of a driver;
 - (b) **“driver record information”** means information with respect to:
 - (i) a driver’s convictions for vehicle-related offences; or
 - (ii) accidents involving a driver;
 - (c) **“registrar of motor vehicles”** means the person or body in any jurisdiction that performs the duties of superintending the registration of motor vehicles and the licensing of drivers in that jurisdiction, and includes the deputy of that person or body;
 - (d) **“registration information”** means the name and address of the owner of a vehicle;
 - (e) **“SGI”** means the corporation continued pursuant to section 3 of *The Saskatchewan Government Insurance Act, 1980*.
- (2) For the purposes of clause 29(2)(u) of the Act, SGI may disclose registration information to:
- (a) a receiver or a trustee in bankruptcy for the purpose of permitting that person to carry out the duties of a receiver or a trustee in bankruptcy;
 - (b) legal counsel acting in a matter directly related to an accident or a claim for damages arising out of the ownership, operation or use of the vehicle;
 - (c) a person licensed pursuant to *The Motor Dealers Act* or to a manufacturer of vehicles for the purpose of recalling vehicles or making inspections for safety purposes;
 - (d) a local authority for the purpose of facilitating the collection of outstanding fees, fines or other indebtedness arising out of the ownership, operation or use of the vehicle;
 - (e) a registrar of motor vehicles in any jurisdiction.
- (3) For the purposes of clause 29(2)(u) of the Act, SGI may disclose driver licence information to:
- (a) a person who acts as legal counsel for the estate of a deceased driver for the purpose of administering the estate;
 - (b) a registrar of motor vehicles in any jurisdiction, and may also disclose driver record information to a registrar of motor vehicles;
 - (c) the War Amputations of Canada for the purpose of allowing that organization to operate a key return service.

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Consent

18 Where the Act requires the consent of an individual to be given, the consent is to be in writing unless, in the opinion of the head, it is not reasonably practicable to obtain the written consent of the individual.

10 Apr 92 cF-22.01 Reg 1 s18.

Oath of office

19(1) For the purposes of subsection 44(1) of the Act, the following oath or affirmation is prescribed for the commissioner:

I, , do swear/solemnly affirm that I will faithfully and impartially perform and discharge the duties and functions of the Information and Privacy Commissioner and that I will not, except as provided in *The Freedom of Information and Protection of Privacy Act* or in *The Local Authority Freedom of Information and Protection of Privacy Act*, divulge any information received by me in the exercise of my powers or the performance of my duties and functions under those Acts.

(2) For the purposes of subsection 44(2) of the Act, the following oath or affirmation is prescribed for the members of the staff of the commissioner:

I, , do swear/solemnly affirm that I will faithfully and impartially perform and discharge the duties and functions of my office as an employee of the Information and Privacy Commissioner and that I will not, except as provided in *The Freedom of Information and Protection of Privacy Act* or in *The Local Authority Freedom of Information and Protection of Privacy Act*, divulge any information received by me in the exercise of my powers or the performance of my duties and functions under those Acts.

5 Oct 2007 SR 101/2006 s6.

Applications for review

20 For the purposes of subsections 49(1) and (3) of the Act, Form B of Part II of the Appendix is the form prescribed for applications for review by the commissioner.

10 Apr 92 cF-22.01 Reg 1 s20.

Fee for directory

21 A fee in the amount of \$15 is payable for the provision of a copy of a directory produced pursuant to section 64 of the Act to any person, institution or organization other than one mentioned in subsection 64(2) of the Act.

10 Apr 92 cF-22.01 Reg 1 s21.

Appendix

PART I

**Boards, Commissions, Crown Corporations and
Other Bodies Prescribed as Government Institutions**
[Section 3]

Agricultural Credit Corporation of Saskatchewan
Agricultural Implements Board
Agricultural Operations Review Board
Agri-Food Innovation Fund
Automobile Injury Appeal Commission
Board of Revenue Commissioners
Co-operative Securities Board
Crown Investments Corporation of Saskatchewan
Enterprise Saskatchewan
Farm Land Security Board
Geographic Names Board
Government House Foundation
Highway Traffic Board
Human Rights Tribunal Panel
Information Services Corporation of Saskatchewan
Investment Saskatchewan Inc.
Labour Relations Board
Law Reform Commission of Saskatchewan
Liquor and Gaming Authority
Meewasin Valley Authority
Milk Control Board
Minimum Wage Board
Multitype Library Board
Municipal Employees' Pension Commission
Municipal Financing Corporation of Saskatchewan
Office of Residential Tenancies
Oil and Gas Conservation Board
Prairie Agricultural Machinery Institute
Provincial Court Commission
Provincial Mediation Board
Public and Private Rights Board
Public Complaints Commission
Public Disclosure Committee
Public Guardian and Trustee of Saskatchewan
Public Service Commission

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Public Service Superannuation Board
Saskatchewan Apprenticeship and Trade Certification Commission
Saskatchewan Archives Board
Saskatchewan Arts Board
Saskatchewan Centre of the Arts
Saskatchewan Communications Network Corporation
Saskatchewan Crop Insurance Corporation
Saskatchewan Development Fund Corporation
Saskatchewan Financial Services Commission
Saskatchewan Gaming Corporation
Saskatchewan Government Growth Fund Management Corporation
Saskatchewan Government Insurance
Saskatchewan Grain Car Corporation
Saskatchewan Health Information Network
Saskatchewan Housing Corporation
Saskatchewan Human Rights Commission
Saskatchewan Lands Appeal Board
Saskatchewan Legal Aid Commission
Saskatchewan Municipal Board
Saskatchewan Opportunities Corporation
Saskatchewan Pension Plan Board of Trustees
Saskatchewan Police Commission
Saskatchewan Power Corporation
Saskatchewan Power Corporation Superannuation Commission
Saskatchewan Research Council
Saskatchewan Securities Commission
Saskatchewan Telecommunications
Saskatchewan Telecommunications Holding Corporation
Saskatchewan Transportation Company
Saskatchewan Water Corporation
Saskatchewan Watershed Authority
Saskatchewan Wetlands Conservation Corporation
SaskEnergy Incorporated
Surface Rights Arbitration Board
Teachers' Superannuation Commission
Wakamow Valley Authority
Wanuskewin Heritage Park Corporation
Wascana Centre Authority
Water Appeal Board
Western Development Museum
Workers' Compensation Board
Workers' Compensation Superannuation Board

11 Jly 97 SR 59/97 s9; 29 Oct 99 SR 76/1999 s4;
1 Jne 2001 SR 32/2001 s3; 6 Jne 2003 SR 45/
2003 s5; 9 Jly 2004 SR 52/2004 s7; 5 Oct 2007
SR 101/2007 s7; 19 Dec 2008 SR 119/2008 s6.

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Government of Saskatchewan Freedom of Information

PART II
Form A
[Section 5]
Access to Information Request Form

Note: Please direct the request to the appropriate government institution for response.

Access to Information Request Form

(Please Print)

Applicant Information

Last Name		First Name	
Address		City or Town	Province
Postal Code	Telephone (Residence)	Telephone (Work)	Facsimile

Details of Requested Information

General Information Request <input type="checkbox"/>	Personal Information Request <input type="checkbox"/>
Provincial Government Institution	
Name of Record (if known)	
Detailed Description of Record: _____ _____ _____	

I understand that there may be a fee to process this request and that, prior to receiving access to the records that I have requested, I am required to pay that fee unless it is waived.

Check if requesting waiver of fees:

I request that payment of fees related to this request be waived because payment will cause me substantial financial hardship. Details are as follows: (Use reverse of form if additional space is required.)

Signature of Applicant

For Office Use Only	
Date Received _____	Application No. _____
Expiry Date _____	

White – Government Institution Yellow – Co-ordinator Pink – F.O.I. Unit Gold – Applicant

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Form B



Government of
Saskatchewan

Freedom of
Information

Request For Review

Send this form to: Information and Privacy Commissioner
Application No.: _____ <i>(For Commissioner's Use)</i>

Reason For Request

<p><input type="checkbox"/> I have been refused access to all or part of the record.</p> <p><input type="checkbox"/> I have been notified that the record does not exist/cannot be found.</p> <p><input type="checkbox"/> I have been notified that the existence of the record shall neither be confirmed nor denied.</p> <p><input type="checkbox"/> I have not received a reply to my application, which I submitted _____ days ago.</p> <p><input type="checkbox"/> I disagree with the need to extend the 30-day response period.</p> <p><input type="checkbox"/> My correction to a personal information record was not accepted as correct/verifiable.</p> <p><input type="checkbox"/> I am a third party, and I wish to request a review of a decision to give access to a record that affects my interests.</p>
--

Details Of Request

Department Name	Date of Application	Application Number
<p>Please explain the details of your request, attaching supporting documentation if possible. Use additional pages if required.</p> <hr/> <hr/> <hr/> <hr/>		

Applicant Information

Name		Telephone	
Address		Postal Code	
Signature		Date	

White - Commissioner

Yellow - Government institution

Pink - Applicant

