

**R.M. OF LUMSDEN NO. 189**  
**MINUTES OF THE REGULAR MEETING**  
**HELD ON MAY 11<sup>th</sup>, 2007**

The Lumsden Rural Municipal Council convened their regular meeting in the Council Chambers of the R.M. Office, on the afternoon of Friday, May 11<sup>th</sup>, 2007 at 1:10 p.m. with Reeve Jim Hipkin presiding.

**Present:** Reeve: Jim Hipkin  
Councillor: Tracy Preete, Bill Marquardt, Edward Thorpe,  
Glen Samuelson, Mike Brodziak

Administrator: Wayne Zerff  
Asst. Administrator: Darcie Cooper  
Foreman: Adri Vandeven

**Absent:** Councillor: Al Szeles

**Minutes:**

109-07 Marquardt: "That the minutes of the April 13<sup>th</sup>, 2007 regular meeting be approved as circulated." **CARRIED**

**Minutes:**

110-07 Preete: "That the minutes of the April 16<sup>th</sup>, 2007 Joint Administration Committee meeting be approved as circulated." **CARRIED**

**Delegations:**

2:16pm Ian White appeared before council to discuss Intensive Livestock Operations and provided Council with recommendations for future policy changes regarding Intensive Livestock Operation Applications.

2:40pm Sunil Sood and Chris Leader with Saskatchewan Assessment Management Agency appeared before council gave a verbal presentation on the 2009 Revaluation and the move to Market Value Assessments.

**Correspondence:**

111-07 Preete: "That the attached list of correspondence and reports have been reviewed and the Administrator is authorized to file the same accordingly.

- A. John Wolfenberg – Bylaw Interpretation re: Animal Units per quarter
- B. Gov't Relations Ltr re: Anderson Zoning Bylaw Amendment approval
- C. Lumsden & Dist. Heritage Home Meeting Min. – Tues. Mar. 20/07
- D. Sask Worker's Comp Board – Ltr. re: 2007 Annual General Meeting
- E. Gov't Relations – Ltr. re: SARM's request to amend *The Municipalities Act* re: extend limited subclass authority for R.M.'s
- F. Gov't Relations – Ltr. re: Royal Assent for *The Planning and Development Act*
- G. APAS – Ltr. requesting a meeting with council to discuss their organization
- H. Gary Howland – Ltr. re: ILO Applications & Policy Review
- I. PVSD – Ltr. re: 2007 Mill Rate
- J. FCM – Green Municipal Fund Grants
- K. R.M. of Sarnia/Village of Holdfast – Ltr. & Prospectus re: Riel Trail Cattle Feeders Inc.
- L. Misc. Publications." **CARRIED**

**Bank Reconciliation & Financial Statements:**

112-07 Brodziak: "That the Bank Reconciliation and Financial Statements for the period ending April 30<sup>th</sup>, 2007 be accepted as submitted." **CARRIED**

**Accounts to be Approved:**

113-07 Samuelson: "That the list of accounts attached hereto and forming a part of these minutes and totalling \$82,203.14 is hereby approved for payment by the Reeve and Administrator." **CARRIED**

**Committee Reports:**

Councillor Thorpe provided a verbal report on the Emmanuel Lutheran Church meeting he attended and he indicated that their insurance needs are only for fire fighting coverage not for rebuilding the church.

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Councillor Thorpe provided a verbal report on the Lumsden & District Heritage Home meeting he attended.

114-07 Preete: "That we accept Councillor Thorpe's reports as presented."

**CARRIED**

Reeve Hipkin discussed a letter he received from Janice Fisher in regards to an employee payroll concern.

Reeve Hipkin provided a verbal report on the Capital Region meeting (formerly Regina Region) he attended on Friday, April 27<sup>th</sup> in Regina.

**Staff Reports:**

**Administrator's Report:**

Administrator Wayne Zerff provided a verbal report on various administrative issues.

115-07 Thorpe: "That the Administrator's verbal report be accepted as presented."

**CARRIED**

**Manager of Public Works - Report:**

Public Works Manager, Adri Vandeven provided a written report on various public works issues.

116-07 Preete: "That the Public Works Manager's written report be accepted as presented."

**CARRIED**

**OLD BUSINESS:**

**Colhoun Subdivision Application – SE ¼ 36-19-21-W2:**

117-07 Preete: "That we recommend approval to the Director of Community Planning Branch of Government Relations of the subdivision request submitted by SESL Geomatics Ltd. on behalf of Norm & Laura Colhoun for the subdivision of a 10 acre parcel on the SE ¼ 36-19-21-W2, subject to the following:

- A road development agreement shall be signed with the municipality for the development of approximately ½ mile of road to be constructed to Main Farm Access Standard
- A service agreement shall be signed with the municipality which includes a requirement to pay \$2,500.00 in off-site servicing fees to the municipality,
- Cash-in-lieu of municipal reserve in the amount of \$500.00 if deemed applicable by Community Services Branch of Government Relations; and

That we agree to discuss the possibility of the municipality developing the remainder of the road which connects this development road to the municipal road from the North to provide a thoroughfare."

**CARRIED**

**Colhoun Subdivision Application – SE ¼ 21-19-21-W2:**

118-07 Preete: "That we recommend approval to the Director of Community Planning Branch of Government Relations of the subdivision request submitted by SESL Geomatics Ltd. on behalf of Norm & Laura Colhoun for the subdivision of a 10 acre parcel on the SE ¼ 21-19-21-W2, subject to the following:

- A service agreement shall be signed with the municipality which includes a requirement to pay \$2,500.00 in off-site servicing fees to the municipality,
- Cash-in-lieu of municipal reserve in the amount of \$500.00 if deemed applicable by Community Services Branch of Government Relations."

**CARRIED**

**Development Application #2007-007 – Pat & Clark Sullivan:**

119-07 Marquardt: "That we approve the development application submitted by Pat & Clark Sullivan for the purpose of developing a residential yard site as per the revised site plan submitted that allows for the road access off the East boundary road instead of Old #11 Highway, subject to the following:

- All buildings shall be setback 150 feet from the center line of the municipal road allowance
- Installation of a 24" standard culvert in the approach."

**CARRIED**

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**Signage Replacement – Catley/Russell Hill/Etaples Road:**

120-07 Marquardt: "That due to the fact that Catley Road was named by the municipality in 1978 and there was no information found on the naming of Etaples road, we agree to authorize the Department of Highways to replace the Catley, Russell Hill and Etaples Road signs with the expenses to be paid by the municipality as per the previous cost quote of \$1,754.46 provided by the Department of Highways."

**CARRIED****NEW BUSINESS:****Schulte Ind. – Mower Operator Training:**

121-07 Brodziak: "That we authorize Brian Cooper to attend the Schulte Tractor Mower Operator Training Program scheduled for July 20<sup>th</sup>, at a cost of \$100.00 with expenses to be reimbursed by the municipality."

**CARRIED****Lumsden High School - Scholarships:**

122-07 Brodziak "That we agree with the recommendation from the Joint Administration Committee and establish a graduation scholarship with the Lumsden High School for \$500.00, and that the award be based on the following requirements:

- Community involvement
- Resident of the R.M. of Lumsden No. 189
- Student is not receiving more than \$500.00 in other scholarships."

**CARRIED****Wintering Policies – Cattle Operations:**

123-07 Marquardt: "That we agree to obtain samples of cattle confinement/wintering policies in effect in other municipalities from our municipal planner John Wolfenberg for consideration at the next regular meeting of Council."

**CARRIED****Earl Inverarity - Payroll:**

124-07 Samuelson: "That we authorize the Administrator to send a letter to Janice Fisher extending Councils' apologies for the 2 day delay in the electronic payment for the March Midmonth advance to Mr. Inverarity's bank account and assure her that every effort will be made to avoid such a situation in the future, and That we are sympathetic to Ms. Fisher regarding the costs she claimed to have incurred due to the delay in payment, however Council can not agree that payment of these expenses is the responsibility of the municipality, particularly since Ms. Fisher is not employed by the municipality."

**CARRIED****Development Application #2007-015 – Tom & Tracy Harrison:**

125-07 Brodziak: "That we approve the development application submitted by Tom & Tracy Harrison to construct a primary residence on the land legally described as NW 01-21-22-W2 subject to the following:

- A letter is submitted by Tom and Tracy Harrison indicating that once the new residence is constructed and occupied, the mobile home that is currently on the property will be removed."

**CARRIED****SARM Division 2 Meeting:**

126-07 Preete: "That we authorize any interested councilor and the Administrator to attend the SARM Division 2 meeting in Moose Jaw on June 27, 2007 with expenses to be reimbursed by the municipality."

**CARRIED****Revision – Road Policy:**

127-07 Samuelson: "That we agree to rescind clause 4 of the Road Policy that stated the following:

"4) The R.M. provides one approach, including culvert if required for each quarter section to access R.M. roads. The R.M. will provide a second approach, if required, when the farm site is on the same quarter."

**CARRIED****Council Budget Meeting:**

128-07 Brodziak: "That we agree to set a council budget meeting for Thursday, May 24, 2007 at 1:00 p.m. in the Council Chambers."

**CARRIED**

Council went in-camera at 4:45 p.m.

Council reconvened at 5:12 p.m.

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**Anderson Subdivision Application:**

129-07 Preete: "That we recommend approval to the Director of Community Planning branch of Government Relations of the subdivision request submitted by Condon Survey Group Inc. on behalf of Loney & Bunni Anderson for the subdivision of 3 - 21 acre parcels on the SW 5-19-20-W2, subject to the following:

- A service agreement shall be signed with the municipality which includes a requirement to pay \$2,500.00 in off-site servicing fees to the municipality for each of the three parcels to be created,
- Cash-in-lieu of municipal reserve in the amount of \$500.00 per parcel if deemed applicable by Community Services Branch of Government Relations."

**CARRIED****Saskatchewan Municipal Hail Insurance - Withdrawal List:**

130-07 Marquardt: "That we approve the list of withdrawals of lands from the Saskatchewan Municipal Hail Insurance Association as attached hereto and forming a part of these minutes."

**CARRIED****Regina Humane Society Agreement:**

131-07 Thorpe: "That we agree to renew the agreement for impoundment with the Regina Humane Society at a cost of \$500.00 for the 2007-2008 year."

**CARRIED****SASKTIP Voluntary Contribution:**

132-07 Brodziak: "That we agree make the voluntary grant contribution of \$100.00 to SASKTIP Inc. for the 2007 year to support their reward fund that deals with violations affecting Fish, Wildlife, Forestry and the Environment."

**CARRIED****Development Application 2007-012 - Milliken:**

133-07 Thorpe: "That we approve the development application submitted by Krista and Dave Milliken for the development of a yard site and moving on a house on land legally described as NE 27-20-20-W2, subject to the following:

- All recommendations provided by the municipal building inspector are completed,
- All buildings shall be setback 150 feet from the center line of the municipal road allowance,
- Installation of a 24" standard culvert in the approach."

**CARRIED****Development Application 2007-011 - Gerwing:**

134-07 Thorpe: "That we approve the development application submitted by Pat Gerwing to construct a 40 x 60 shed on the land legally described at NW 01-20-21-W2 subject to the following:

- The deficiencies as indicated by Professional Building Inspectors, that still exist regarding Mr. Gerwing's house from a previous development application 1999-028 are completed and the municipality has received a copy of the completion report from the building inspector, prior to the commencement of any construction on the shop,
- The Administrator is authorized to issue a development application permit once the above report has been received,
- All buildings shall be setback 150 feet from the center line of the municipal road allowance."

**CARRIED****Development Application #2007-009 - Olasz:**

135-07 Brodziak: "That we approve the development application submitted by Jason Olasz for the purpose of developing a garage on the land legally described as SE 02-21-22-W2; and

That any future change in use would require written notification to the office indicating the change."

**CARRIED****Development Application #2007-008 - Metz:**

136-07 Marquardt: "That we approve the development application submitted by Dennis and Betty Metz for the purpose of developing a garage on the land legally described as SE 26-19-22-W2 and subject to the following:

- A favourable geotechnical report is obtained indicating potential

JRH W3

- building sites,
- All buildings shall be setback 150 feet from the center line of the municipal road allowance
- Installation of a 24" standard culvert in the approach."

**CARRIED**

**Pool Enclosures:**

137-07 Preete: "That we agree to table the development application submitted by Kent Farago regarding the development of a pool on his property at Deer Valley, legally described as SE 08-19-21-W2 until we have obtained information from our municipal planner, John Wolfenburg regarding standards for pool enclosures and formation from SARM Solicitor, Mike Morris regarding the municipality's liability regarding pools and any accidents that may occur."

**CARRIED**

**Development Application 2004-015 – Madill:**

138-07 Marquardt: "That we approve the change in land location for the development application submitted by Jim Madill for the development of a yard site on land legally described as SE 28-19-19-W2, subject to the following:

- All buildings shall be setback 150 feet from the center line of the municipal road allowance
- Installation of a 24" standard culvert in the approach."

**CARRIED**

**Bylaw #2-2007 Bylaw to amend Zoning Bylaw – McKinnon Rezoning – 3<sup>rd</sup> reading:**

139-07 Preete: "That Bylaw No.2-2007, being a Bylaw to amend Bylaw No. 2-2000, the Zoning Bylaw, be adopted, signed and sealed."

**CARRIED**

**Bylaw #3-2007 Bylaw to prohibit the use of ATV Vehicles Bylaw – 2<sup>nd</sup> reading:**

140-07 Preete: "That Bylaw No.3-2007, being a Bylaw to prohibit the use of ATV Vehicles, be read a second time."

**CARRIED**

**Bylaw #3-2007 Bylaw to prohibit the use of ATV Vehicles Bylaw – 3<sup>rd</sup> reading:**

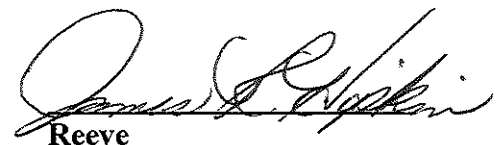
141-07 Thorpe: "That Bylaw No.3-2007, being a Bylaw to prohibit the use of ATV Vehicles, be adopted, signed and sealed."

**CARRIED**

**Adjournment:**

142-07 Brodziak: "That we adjourn this meeting at 6:20 p.m."

**CARRIED**

  
Reeve

  
Administrator