

**R.M. OF LUMSDEN NO. 189  
MINUTES OF THE REGULAR MEETING  
HELD ON DECEMBER 14<sup>th</sup>, 2007**

The Lumsden Rural Municipal Council convened their regular meeting in the Council Chambers of the R.M. Office, on the afternoon of Friday, December 14<sup>th</sup>, 2007 at 1:04 p.m. with Reeve Jim Hipkin presiding.

**Present:** Reeve: Jim Hipkin  
Councillor: Kent Farago, Bill Marquardt, Jim Atcheson  
Tom Harrison

Administrator: Wayne Zerff  
Asst. Administrator: Darcie Cooper

Public Works Mgr: Adri Vandeven

**Absent:** Councillor: Al Szeles, Glen Samuelson

**Minutes:**

314-07 Farago: "That the minutes of the November 9<sup>th</sup> first meeting be approved as circulated."  
**CARRIED**

**Minutes:**

315-07 Atcheson: "That the minutes of the November 16<sup>th</sup> Special meeting be approved as circulated."  
**CARRIED**

**Minutes:**

316-07 Harrison: "That the minutes of the November 19<sup>th</sup> Joint Administration Committee meeting be approved as circulated."  
**CARRIED**

**Delegations:**

1:10pm Jim Walters with Crosby Hanna & Associates appeared before council, at council's request, to discuss the Official Community Plan proposal he submitted and answer any questions council had.

2:50pm Ian Brady appeared before council to discuss his proposed development to develop a residence and riding arena/barn on the land legally described as SE 8-21-19-W2

3:38pm John Wolfenberg appeared before council, at council's request, to discuss the Official Community Plan proposal he submitted and answer any questions council had.

**Correspondence:**

317-07 Marquardt: "That the attached list of correspondence and reports have been reviewed and the Administrator is authorized to file the same accordingly.

- A. Gov't Relations – Subdivision App. – Lumsden Farms NE 11-19-22-W2 & SW 13-19-22-W2
- B. SGI – 2006 Casualty Collision stats newsletter
- C. Pasqua Paving – October 2007 Royalties
- D. SARM – Ltr. re: Council/Administrators in Memoriam
- E. Capital Region – Ltr. & October 3/07 Mtg. Minutes
- F. Lumsden & District Heritage Home – Oct. 16/07 Mtg. Minutes
- G. Southeast Regional Library – Semi-Annual Trustees Mtg. Highlights
- H. Grants Admin. & Prov. Mun. Relations – Ltr. re: 2007/08 2<sup>nd</sup> installment of Federal Gas Tax funds
- I. Regina District Assoc. of Rural Municipalities – Jan. 4 & 5/07 Annual Mtg. Minutes
- J. Miscellaneous Publications." **CARRIED**

**Bank Reconciliation & Financial Statements:**

318-07 Marquardt: "That the Bank Reconciliation and Financial Statements for the period ending November 30<sup>th</sup>, 2007 be accepted as submitted." **CARRIED**

**Accounts to be Approved:**

319-07 Farago: "That the list of accounts attached hereto and forming a part of these minutes and totalling \$252,488.18, including council remuneration, is hereby approved for payment by the Reeve and Administrator."

**CARRIED**

JRH WJ

**Staff Reports:****Administrator's Report:**

Administrator Wayne Zerff provided a written report, including, employee wage options and revisions to the Human Resource Policy manual as passed by the Town of Lumsden Council and various administrative issues.

320-07 Atcheson: "That the Administrator's written report be accepted as presented."

**CARRIED**

**Manager of Public Works - Report:**

Public Works Manager, Adri Vandeven provided a verbal report on various public works issues.

321-07 Farago: "That the Public Works Manager's verbal report be accepted as presented."

**CARRIED**

**OLD BUSINESS:****Rybchuk Subdivision – NE 4-20-20-W2:**

322-07 Marquardt: "That we authorize the Administrator to send a letter to Brian Rybchuk indicating that the following requirements previously outlined in resolution 55-05 have not been addressed:

1. Ensure that the establishment of a common well or individual wells will not impact existing wells around the proposed development.
2. Subdivision redesign, retain as much Class 2 Agricultural land as possible and outlining the reduction of parcels through the combination of parcels 5 and 6 as indicated in his letter dated November 19, 2007.
3. Redesign proposed parcel layouts, set out building site locations and submission of shelterbelt plans to allow more privacy for immediate neighbours Wayne Kingston and Don & Patricia Mickleborough."

**CARRIED**

**NEW BUSINESS:****Purchase of Salted Sand:**

323-07 Farago: "That we authorize the Foreman, Adri Vandeven to purchase additional salted sand at an approximate cost of \$3,000.00."

**CARRIED**

**2008 Council Indemnity:**

324-07 Marquardt: "That we agree the Council Indemnity rate of remuneration for 2008 be as follows:

- \* \$110.00 per day for Councillors attending council meetings and public works supervision,
- \* \$150.00 per day for the Reeve attending council meetings, public works supervision and for office supervision as provided in Section 29 of the Rural Municipality Act,
- \* For all other meetings attended by the Reeve and Councillors on behalf of the municipality including "Special Ratepayer's Meetings" and other such meetings called by council from time to time and dealing with specific municipal programs the same rates shall apply; and
- \* That a rate of 44 cents per kilometre be designated for reimbursement of all travel necessary for attendance of the aforementioned meetings and supervision.
- \* That rooms be reimbursed only when meetings require an overnight stay
- \* That meals be reimbursed when attending municipal business and regular or special Council meetings when the meeting time exceeds 5 hours
- \* That the per day per diem be based on a meeting time period of exceeding 3 hours and meetings of 3 hours in length or less be considered a ½ day."

**CARRIED**

**2008 Custom Work Rates:**

325-07 Atcheson: "That we agree to set the 2008 custom work rates performed with municipal equipment, as detailed below, with these rates to be reviewed on an annual basis, which reflects an increase over 2007:

- \$100.00 minimum for the 1<sup>st</sup> hour and \$50.00 per each additional ½ hour,
- Contract Work is done at the discretion of the R.M. Foreman, R.M. work to take priority,
- A consent form is to be filled out relieving the Municipality from any liability that may be incurred,
- Work is to be completed in the course of normal grading activity,

TRH W3

- Contracted Work is only available from May – October – snow removal not available,
- Billing be recorded in a bill book and submitted to the office for invoicing,
- Any unpaid monies will be added to the ratepayer's taxes."

**CARRIED****2008 Community Grant Program Allocations:**

326-07 Atcheson: "That in consideration of the anticipated requests by adjacent communities and organizations for a share our municipal population for funding under the Community Grant Program, we agree to allocate our population as follows for the 2008 year:

- Lumsden 1043
- Regina Beach 113
- Lumsden Beach 32
- Valley View 439 ; and

That the allocations are based on the 2006 Census population figures."

**CARRIED****SARM 2008 Membership Fees:**

327-07 Atcheson: "That we agree to pay the invoice from SARM in the amount of \$2,201.43 plus GST for the 2008 SARM Membership Fees." **CARRIED**

**SARM Fidelity Bond Self-Insurance Plan:**

328-07 Farago: "That we agree to pay \$50.00 to the SARM Fidelity Bond Self-Insurance Plan for the 2008 year." **CARRIED**

**SARM Liability Self-Insurance Plan:**

329-07 Atcheson: That we agree to participate in the 2008 SARM Liability Self-Insurance Plan (\$3,000,000 basic coverage) at the cost of \$2,830.44." **CARRIED**

**SARM Property Self-Insurance Plan Participation:**

330-07 Atcheson: "That we agree to participate in the SARM Property Self Insurance Program and pay the premiums for the 2008 year." **CARRIED**

**RDARM Annual Meeting and Membership:**

331-07 Marquardt: "That we approve the payment of \$80.00 to the Regina District Association of Rural Municipalities for our 2008 membership; and  
That we authorize all interested representatives to attend the RDARM Annual Meeting on January 3 - 4, 2008 in Regina, with costs to be reimbursed by the municipality."

**CARRIED****Proposed Subdivision – McKinnon NW 14-20-21-W2:**

332-07 Farago: "That we recommend approval to the to the Director of Community Planning Services of Municipal Affairs for the proposed Agricultural Subdivision Tie Code Removal on the land legally described as the NW 14-20-21-W2 submitted by Harding Boss & McLeod Surveys on behalf of Ken & Coleen McKinnon subject to the following:

- The Tie Code for the proposed subdivision be added to the property owned by the purchaser, Dale Curtis legally described as SW Ptn. 14-20-21-W2, Title No.'s 132136556 and 132136613; and

That we are not aware of any land uses in the vicinity that would be incompatible with the intended use of the proposed site or any condition that would make the land unsuitable for the intended use; and

That we are not aware of any facilities that could be affected by the proposed development."

**CARRIED****Development Application #2007-054 – Lorne & Glenda Schlosser:**

333-07 Marquardt: "That we approve development application 2007-054 submitted by Lorne & Glenda Schlosser to construct a new residence on land legally described as the SW 12-19-21-W2 subject to meeting the following requirements:

- All building and trees shall be setback 150 feet from the center line of the municipal road,
- All building shall be setback 50 feet from the side yard."

**CARRIED**

TRH WJ

**Development Application 2007-055 - Darren Zimmer – Ptn. SE 11-20-21-W2:**

334-07 Harrison: “That we request information on how Darren Zimmer is going to address the 1:500 flood level for the construction location of his proposed residence on the land legally described as Ptn. SE 11-20-21-W2 as determined by Sask Watershed.”

**CARRIED**

**Loney Anderson – Request for Erosion remediation:**

335-07 Farago: “That we agree to send a letter to Loney Anderson with Flowing Springs Golf Course indicating that a committee of council will assess the situation and provide recommendations at the next meeting.”

**CARRIED**

**Development Application 2007-056– Dale Osborne:**

336-07 Farago: “That the development application 2007-056 submitted by Dale Osborne to move in a temporary second residence on property described as Ptn. SW 3-19-21-W2 for the purpose of renovating be denied as it does not comply with the municipality’s zoning bylaw; and

That, as the applicant has already moved the residence onto the property, if the building is not removed by September 30, 2008 the municipality will take action to have the building removed at the applicant’s expense.”

**CARRIED**

**Sask Power – Electrical Construction:**

337-07 Farago: “That we approve the following electrical construction requested by Sask Power:

- Buena Vista Phase 2
- Deer Valley Acreages NE 7-19-21-W2.”

**CARRIED**

**Snow Plow Club Agreements:**

338-07 Farago: “That we designate the following Snow Plow Clubs, their executive, operators, route and miles as active clubs for 2008, subject to the approval (*initials on plow route page*) by the respective division councillor:”

DIV #	SNOW PLOW CLUB	MILEAGE	OPERATORS
2	C.L. ELLIOTT SNOW PLOW CLUB	1.8	Cliff Elliott
6	BILL WALSH SNOW PLOW CLUB	3.0	B. Walsh
5	KENNEL SOUTH SNOW PLOW CLUB	22	E. Bateman, B. Hall, J. Davidson, M. Catley, T. Catley, K. Small
<b>TOTAL MILES</b>		<b>26.80</b>	

**CARRIED**

**Boundary Alteration Subdivision– Ripplinger/Nve:**

339-07 Farago: “That we recommend approval to the to the Director of Community Planning Services of Municipal Affairs for the proposed Boundary Alteration on the land legally described as the NW 31-19-20-W2 submitted by Altus Geomatics on behalf of Henry Ripplinger; and

That we are not aware of any land uses in the vicinity that would be incompatible with the intended use of the proposed site or any condition that would make the land unsuitable for the intended use; and

That we are not aware of any facilities that could be affected by the proposed development.”

**CARRIED**

**Joint Administration – Cost Share Formula:**

340-07 Marquardt: “That, in consideration of the Bylaws establishing the Joint Administration between the municipalities and the results of the 2006 Canada Census, we agree with the recommendation from the Joint Administration Committee and approve the rate of 51.4% (Town) and 48.6% (R..M.) be set as the Joint Administration Cost Share Formula for salaries and benefits, with the proposed rate to be effective January 1<sup>st</sup>, 2008.”

**CARRIED**

**Joint Administration Salaries:**

341-07 Harrison: “That we table the decision on the 2008 Joint Administration salaries until the January meeting to enable the Joint Administration committee to discuss the options put forth by the Administrator.”

**CARRIED**

*WZ*

**Joint Administration Staff – 2008 Staffing Levels:**

342-07 Farago: "That we agree with the recommendation from the Joint Administration committee and approve the 2008 staffing levels as proposed by the Administrator to include the following:

- New hire - Part-time office services clerk with computer/accounting experience
- Part-time employee Lorrie Farago – possible change to school hours."

**CARRIED**

**2008 Joint Administration Capital Budget:**

343-07 Atcheson: "That we agree with the recommendation from the Joint Administration Committee and accept the 2008 Joint Administration Capital budget as follows:

- \$2,000 per Council for computer upgrades,
- \$3,500 per Council for automatic doors (carry over from 2007),
- \$2,700 per Council for Fixed Assets software and training."

**CARRIED**

**Maximum Animal Units – Darryl Babey:**

344-07 Farago: "That we authorize the Administrator to send a letter to Darryl Babey informing him that the municipality doesn't currently have a policy that makes a distinction between summer and winter allowed animal units but we invite him to participate in the upcoming public meetings regarding the review of the municipality's zoning and planning documents; and

That we refer the matter to our planner John Wolfenberg and Administrator Wayne Zerff to provide their interpretation on the number of animal units allowed under our current planning documents for council's consideration at the January regular meeting."

**CARRIED**

**Municipal Planner Tender Award – Official Community Plan:**

345-07 Atcheson: "That we accept the tender submitted by John Wolfenberg to review the municipality's Bylaw 2-2000, the Zoning Regulations Bylaw, and Bylaw 1-2000, the Development Plan Bylaw and develop an Official Community Plan at an estimated cost of \$31,000."

**CARRIED**

**Speed Limit Road Signs – Deer Valley:**

346-07 Farago: "That we authorize the Public Works Manager, Adri Vandeven, to install 40km/hr speed limit signs on the municipal road allowance entering Deer Valley."

**CARRIED**

**SARM - Strychnine Alternative Research Fund:**

347-07 Marquardt: "That we agree to participate in SARM's Strychnine Alternative Research Fund with a contribution in the amount of \$500.00."

**CARRIED**

**Bylaw #9-2007 Bylaw for the Destruction of Documents – Adoption:**

348-07 Farago: "That Bylaw No.9-2007, being a Bylaw to provide for the destruction of documents, be adopted, signed and sealed."

**CARRIED**

**Adjournment:**

349-07 Farago: "That we adjourn this meeting at 9:14 p.m."

**CARRIED**

  
Reeve

  
Administrator