

**TOWN OF LUMSDEN**  
**MINUTES OF THE GROUP I MEETING HELD ON**  
**July 14<sup>th</sup>, 2011**

The Group I Committee convened their monthly meeting in the Municipal Office in Lumsden, on the afternoon of Thursday, July 14<sup>th</sup>, 2011 at 5:15 p.m. with Chairperson Doug Mader presiding.

**Present:** Chairperson: Doug Mader  
Mayor: Bryan Matheson  
Councillor: Jayne Leibel  
Community Coordinator: Chris Exner

**Absent:** Councillor: Dan Kirby

**I. Open discussion**

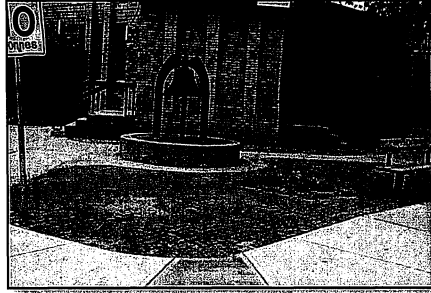
- a) General Government (Dan Kirby) – Jayne started discussion on staff training. Does staff have hazardous material training? Important for prevention. Bryan M. will check with Dave C. and Jeff C. and report back.
- b) Recreation and Culture (Doug Mader)

**Community Coordinator's Report**

- RiverPark Centre
  - Concession windows are completed, screens are excellent. Will budget to get the 3<sup>rd</sup> serving window completed next year. Concession contractor is very pleased with the upgrade.
  - June was a good month for the concession, Town received \$779.93, 15% of the total revenue. (May total \$208.05).
  - Facility contractors continue to keep everything clean, many comments regarding the beautiful facility.
  - Some damage in the men's washroom – broken bench in a shower stall, the brackets were pulled out of the cindercrete wall. The incident happened on Friday, July 8<sup>th</sup> during the Fun in the Sun ball tournament. I talked with the organizers about the damage. (Bryan – fix and bill the group asap)
  - Overall the Fun in the Sun ball tournament went extremely well, the facilities handled the large crowd. General clean-up following the event was improved over past years. The concession was very busy.
- Campground
  - Campground has been very busy, a few times at capacity
  - When at capacity, the new vehicle barriers planned for the fall will really help with the congestion. I have some ideas about a slight change in the parking on the west side, adjacent to the Jet's diamond.
  - 2011 June receipts \$ 5,130.00 / 2010 June receipts \$ 2,295.30; (2011 May receipts \$1,300.00 / 2010 May receipts \$1,600.00)
  - Septic extension dump completed, working a lot better than previous set-up. Site still needs to be landscaped and finished. (Doug/Bryan/Jayne – plan to add power to more sites in the fall)
  - With the increased activity in the campground, there is also an increased demand for maintenance. Regular maintenance includes a morning drive through, cleaning up any debris, cleaning the single washroom, at 1 pm (check-out time), another drive through remove garbage and empty firepits if necessary. Grass cut weekly.
  - Fun in Sun tournament, the campground was at capacity. One team did not pay for camping – discussed with organizers and that team will not be allowed back next year. Campground clean-up was very good in the campsites – vast improvement over last year.



- Centennial Hall / Town Office
  - Work has started around the municipal office grounds, first stage of stampcrete was done on Monday, July 11<sup>th</sup>. Second stage is scheduled for Monday, July 18<sup>th</sup>. Three more benches will be installed, one on the east side in the shade of the tree and the other two on the south side, one bench facing library, the other bench at the base of the town steps.
  - I will get the metal accents of benches, bell support, railings and light fixtures touched up with flat black finishing
  - I requested quotes for concrete garbage units and concrete flower pots, this would really finish the aesthetics of the corner.
  - When project is complete, we should forward photos and discuss a similar upgrade with the owners of the Canada Post site. (Doug/Jayne/Bryan – get quotes and approach landowners)



- Street Markets
  - Last street market went well. One disappointment was the cancellation of the bounce tent and the poor showing from the petting zoo as replacement entertainment. Next market is planned for August 13.
- Parks
  - Lion's have discussed a "parks partnership", the club would donate \$8,000/year for 5 years to parks for playground upgrades
  - The large swing in Lion's park needs pea rock aggregate installed this summer, last piece of equipment to upgrade in that area. (Bryan – Lion's would like the town to match their contribution each year)
  - Elgin Park; picnic table, broken swing, aggregate and basketball court
  - 7<sup>th</sup> Ave, last storm, a branch took out 16 foot section of fence by the ball diamonds
  - RiverPark, replacement parts are ordered for the tire swing
- Trail
  - Trail cut from Qu Appelle Drive to Rice's, one small section closed on 7 Bridges Road from washout, and one small section changed in RiverPark because of overgrowth and washout.
  - New trail chair for the committee, Robin Ends in of Lumsden
  - A few small goals set for 2011 season; promotion, spring 2012 event and benches
  - No news yet regarding the award nomination for Gary Howland
- Swim Program
  - 2011 swim dates: Session 1 (July 4 to 15) Session 2 (August 15 to 26)
  - On-line form available, paper copies available at the town office
  - Have 4 instructors, just over 100 participants in Session 1, 50 registered for Session 2 so far.
  - Session 1 payroll complete (\$3,800)
  - Babey's offered their pool for testing again this year
- Curling Rink Roof Project
  - Contract is signed by the SportsCenter, Curling Rink Rep and the roof contractor
  - Roof has been strapped, some metal started

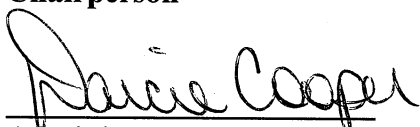
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- There will be three payments to the contractor; 50% when material arrives, 25% after metal installation and 25% upon completion
- WaterPark
  - Recently had the second meeting of the Lumsden Spray Park Committee
  - Committee chair is Shannon Theriault, Chris to discuss recent committee minutes
  - Researched other municipalities that have pursued and built spray parks
  - City of Humboldt is currently tendering for August 2011 Project completion.
  - Discussed mechanical and maintenance with Dave
- Town Sign
  - Received quote for 3 different signs: Cedar, metal and HDU... prices range from 3 to 5,000
  - Do not receive art design until committed to a company or tender issued
  - Location discussion
- Esso Land / Park
  - David Powell (landscape architect) has produced two conceptual plans for the proposed park
  - Sent plans to Esso in Calgary, expecting reply from Ian Tait's office by July 20<sup>th</sup>. Then arrange for possible meeting time/location.
  - Discussion regarding the direction we should take with Esso.
- Timelines / To Do List
  - I continue to update the ongoing to-do list (Chris will forward updated list to Jeff and discuss)
  - I have been pleased with the work of the summer students. All the students are first year.
  - List review and discussion
- c) Protective Services (Jayne Leibel) – no report
- d) Planning and Economic Development (Jayne Leibel) – Jayne reported that regular scheduled Jamboree buses will be making stops in Lumsden during the annual event. Chris added that our campground is near capacity.
- e) Lumsden Fire District (Dan Kirby) – no report
- II. New business
  - a) Chris Valgardson requested renting the floor polisher from the Hall. After discussion it was decided that we would talk with the Centennial Hall custodian and see if she is interested in doing the work at the Legion, we would charge the legion for her work. We would come up with an appropriate fee for the equipment and labour.
  - b) Beaver Creek requested the use of picnic tables for "Spirits of the Trail" event on August 13<sup>th</sup>, 2011. They used the tables last year for the same event. (Agreed for rental of the tables, same as last year)

**Adjournment:**

The meeting was adjourned at 6:30 p.m.

  
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Chairperson

  
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Administrator