

**TOWN OF LUMSDEN**  
**MINUTES OF THE REGULAR MEETING HELD ON**  
**OCTOBER 25<sup>th</sup>, 2011**

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, October 25<sup>th</sup>, 2011 at 6:36 p.m. with Mayor Bryan Matheson presiding.

<b>Present:</b>	Mayor:	Bryan Matheson
	Councillors:	Al Sulma (Left at 9pm), Doug Mader Dan Kirby, Rhonda Phillips
	Administrator:	Darcie Cooper
	Asst. Administrator:	Krystal Brewer
	Utilities Foreman:	Dave Cherney(Left at 8:10pm)
	Public Works Foreman:	Jeff Carey (Left at 8:10pm)
<b>Absent:</b>	Councillors:	Jayne Leibel

**Minutes:**

465-11 Kirby/Sulma: "That the minutes of the October 11<sup>th</sup> Regular Council meeting be approved as circulated." **CARRIED**

**Minutes:**

466-11 Phillips/Sulma: "That the minutes of the October 18<sup>th</sup> Joint Administration Committee Meeting be approved as circulated." **CARRIED**

**Delegations:**

467-11 Kirby/Phillips: "That we accept Tom Williams to the meeting." **CARRIED**

7:00 pm Tom Williams, of Associated Engineering (Sask) Ltd., appeared before council to discuss the James Street South Local Improvement Project.

**Correspondence:**

468-11 Sulma/Kirby: "That the following correspondence and reports have been reviewed and the Administrator is authorized to file the same accordingly:

- A. SUMA – Ltr re: Municipal Awards Ceremony, Jan. 31, 2012, Regina
- B. Statistics Canada – Ltr re: Thanks to Town of Lumsden for support of 2011 Census
- C. Lumsden & District Heritage Home – Minutes of August 23, 2011 Board meeting
- D. Sask. Justice – Disbursement Report
- E. Dudley & Company – Auditors' Report & Financial Statements, Dec. 31, 2010
- F. Associated Engineering – Invoice for Wastewater Treatment Facility Upgrade
- G. Miscellaneous Publications." **CARRIED**

**General Account - Payment Vouchers:**

469-11 Kirby/Mader: "That the general accounts listed below and totaling \$87,905.04 have been checked and approved for payment by the respective committees."

**Committee Reports:**

Mayor Bryan Matheson provided a verbal report on the Joint Administration Committee Meeting that he attended on October 18, 2011.

Councillor Rhonda Phillips provided a verbal report on the upcoming Wastewater Treatment Facility open house scheduled for October 27<sup>th</sup>, 2011.

Mayor Bryan Matheson provided a verbal report on the Saskatchewan Parks and Recreation Association Conference he attended on October 20-22, 2011, in Saskatoon.

470-11 Mader/Kirby: "That the committee reports be accepted as presented."

***CARRIED***

**STAFF REPORTS:**

**Administrator's Report:**

Administrator, Darcie Cooper, provided a verbal report on various administrative matters.

471-11 Kirby/Phillips: "That the verbal report provided by the Administrator be accepted as presented."

***CARRIED***

**Public Works & Utilities Report:**

Public Works Foreman, Jeff Carey and Utilities Foreman, Dave Cherney, provided a verbal report on various public works and utility items.

472-11 Sulma/Sikorski: "That the reports by the Public Works Foreman and Utilities Foreman be accepted as presented."

***CARRIED***

**NEW BUSINESS:**

**Cell Phone Replacement - Lance Whitteron:**

473-11 Phillips/Kirby: "That, due to the loss of Utility Operator, Lance Whitteron's cell phone as a result of working on the Oxbow Screwgate, we agree to reimburse Lance for the replacement the cell phone."

***CARRIED***

**Cellular Plan Compensation:**

474-11 Kirby/Mader: "That, due to the fact that personal cell phones are used as the main communication tool between Public Works employees during work hours, we agree to



compensate employees using their personal cellular phones for work purposes, \$30.00 per employee per month to contribute to their monthly cellular phone charges.”

**CARRIED**

**Zerff Meritorious Service Award – SUMA Convention President’s Banquet:**

475-11 Mader/Phillips: “That we agree to purchase banquet tickets for Wayne Zerff and his family to attend the President’s Banquet on Tuesday, January 31, 2012, during the 2012 Annual SUMA Convention in Regina at a cost of \$50.00 per ticket; and  
That this is in recognition of his receipt of the SUMA Meritorious Service Award.”

**CARRIED**

**Chief Administrative Officer – Advertisement Extension:**

476-11 Phillips/Sulma: “That we approve the extension of the Chief Administrative Officer advertisement postings to November 18<sup>th</sup>, if no acceptable applications are received by the deadline of October 31<sup>st</sup>, and

That we approve the advertisement of the Chief Administrative Officer position with the Alberta Urban Municipalities Association in the amount of \$425.00 if there are no acceptable applications received by October 31<sup>st</sup>.”

**CARRIED**

**Lumsden Library – Relocation Potential:**

477-11 Kirby/Mader: “That we agree with the recommendation of the Joint Administration Committee and agree to send a letter to the Southeast Regional Library informing them that we are concerned about the current lack of space and the need for space for more staff due to growth that is occurring with each municipality and there may be a need to relocate the library in the next couple of years.”

**CARRIED**

**Vision Care Benefits Program – SUMA 2012:**

478-11 Phillips/Sulma: “That we agree with the recommendation of the Joint Administration Committee and agree to provide Vision Care Coverage, through the SUMA benefits program, for all employees, commencing January 1, 2012.”

**CARRIED**

**Wastewater Treatment Facility – Open House Expenses:**

479-11 Phillips/Mader: “That we authorize Councillor, Rhonda Phillips to purchase coffee, tea and cookies to be provided at the Wastewater Treatment Facility Open House on October 27<sup>th</sup>; and

That, we agree to pay meal expenses for council members and representatives from Associated Engineering that will be attending the Wastewater Treatment Workshop and the Open House.”

**CARRIED**

**Green Municipal Fund Application – Wastewater Treatment Facility Detailed Design:**

480-11 Phillips/Sulma: “That we agree to submit an application under the Green Municipal Fund administered by the Federation of Canadian Municipalities as prepared by Councillor Rhonda Phillips, for the Concept Study, preliminary and detailed design of the proposed Wastewater Treatment Facility.”

**CARRIED**

**Staff Christmas Party:**

481-11 Phillips/Mader: “That we agree to attend the Lion’s Community Christmas Party on December 3<sup>rd</sup> for the 2011 Town Christmas Party; and

That we authorize tickets to be purchased all interested including Mayor, Councillors, staff and spouses at a cost of \$30.00 per ticket.”

**CARRIED**

**Tax Cancellation - Renkas:**

482-11 Mader/Phillips: “That we agree to cancel a portion of the 2011 taxes for land legally described as Lot G, Plan 75R18994, 220 Second Avenue West, due to the removal of the old residence and a shed in 2010, as follows:

**Municipal: \$384.76      School: \$308.95      Total: \$693.71.”**

**CARRIED**

**Advertising 2011 Tax Arrears:**

483-11 Kirby/Mader: “That the Administrator is authorized to proceed under the Tax Enforcement Act and advertise the list of lands in arrears that have no tax lien pursuant to *The Municipalities Act*, as attached hereto and forming a part of these minutes.”

**CARRIED**

**Hall Concession Request – Lumsden & District Heritage Home:**

484-11 Phillips/Kirby: “That we agree to a rental concession for the Centennial Hall, to the Lumsden & District Heritage Home, at a rate of \$100 (\$350 value) to cover the caretaker

expenses, for a Trade Show to be held on October 29<sup>th</sup>, 2011, raising funds for the Therapeutic Recreation Department.” **CARRIED**

**Bylaw No. 08-2011 – Amend Shared Use Recycling Facilities – Adoption:**

485-11 Kirby/Phillips: “That Bylaw #08-2011, being a bylaw to amend Bylaw #05-2003, to provide for entering into an agreement respecting the shared use of the Lumsden recycling facilities, be adopted, signed and sealed.” **CARRIED**

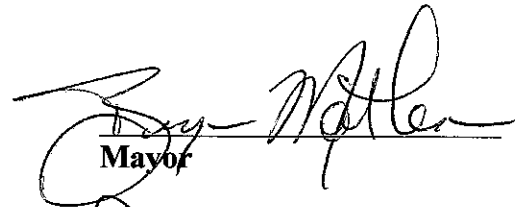
**Bylaw No. 09-2011 – Appoint Tax Collection Agency – Adoption:**

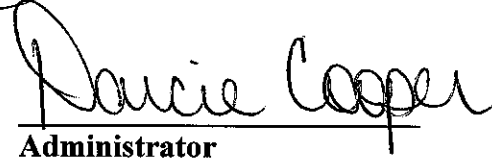
486-11 Mader/Kirby: “That Bylaw #09-2011, being a bylaw to appoint Western Municipal Tax Solutions Inc. as the agent of the Municipality for the purposes of collecting certain taxes and debts owed to the municipality, be adopted, signed and sealed.” **CARRIED**

**Adjournment:**

487-11 Kirby/Phillips: “That we adjourn this meeting at 9:58 p.m.”

**CARRIED**

  
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Mayor

  
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Administrator