

TOWN OF LUMSDEN
MINUTES OF THE SPECIAL MEETING HELD ON
JANUARY 4th, 2010

The Lumsden Town Council convened a special meeting in the Council Chambers of the Town Office, on the evening of Monday, January 4th, 2010 at 8:00 p.m. with Mayor Ron Hart presiding.

Present: Mayor: Ron Hart
Councillor: Sid Sikorski, Dan Kirby, Al Sulma,
Rhonda Phillips, Doug Mader, Jayne Leibel

Administrator: Wayne Zerff
Assistant Administrator: Darcie Cooper

Council held a special meeting to review and complete the performance evaluations for the following Managers:

Administrator, Wayne Zerff
Utilities Foreman, Dave Cherney
Public Works Foreman, Jeff Carey
Community Coordinator, Chris Exner

Council discussed developing an up-to-date job description and vision for the Community Coordinator position.

Council discussed the problem with the points system on the Public Works Salary Grid with respect to the Public Works & Utilities Foreman Position.

Council completed the performance evaluation for Administrator Wayne Zerff and are going to recommend to the Joint Administration Committee to increase Wayne's Salary to come in line with the salary range of 13-15 points (91,230 – 94,370) of the Urban Municipal Administrator's Association's salary grid recommendation for a community population in excess of 3,000 (Town Pop. 1523, RM Pop. 1627). Council agreed that they would rather the increase be monetary rather than an increase in vacation leave due to the fact that his current annual vacation leave is 5 weeks and the time in lieu earned for meetings is upwards of 4-5 weeks as well.

At the end of the meeting Council indicated their individual vision for the Town of Lumsden.

Community Coordinator – Step Increase:

01-10 Mader/Sikorski: "That, in consideration of the employee performance evaluation completed, we acknowledge Community Coordinator, Chris Exner is at Step 5 of the Salary Grid \$39,722 per annum that is shared on a 50/50 basis."

CARRIED

Public Works Foreman – Step Increase:

02-10 Phillips/Leibel: "That, in consideration of the employee performance evaluations completed and the employee salary grid, we approve the following employee 2010 salary step change:
Jeff Carey Public Works Foreman Step 4 (3 to 4 points) (\$51,577/yr to \$52,778/yr)."

CARRIED

Utilities Foreman Staff – Step Increase:

03-10 Kirby/Sulma: "That, in consideration of the employee performance evaluation and the employee salary grid, we approve the following employee 2010 salary step change:
Dave Cherney Utilities Foreman Step 6 (5 to 6 points) (\$53,977/yr to 55,179/yr)."

CARRIED

Adjournment:

04-10 Kirby/Sulma: "That we adjourn this meeting at 10:30 p.m."

CARRIED



Mayor



Administrator