

TOWN OF LUMSDEN
MINUTES OF THE REGULAR MEETING HELD ON
NOVEMBER 24th, 2009

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, November 24th, 2009 at 7:01 p.m. with Deputy Mayor Sid Sikorski presiding.

Present: Deputy Mayor:	Sid Sikorski
Councillor:	Dan Kirby, Al Sulma, Doug Mader, Rhonda Phillips, Jayne Leibel
Administrator:	Wayne Zerff
Assistant Administrator:	Darcie Cooper
Utilities Foreman:	Dave Cherney
Absent: Mayor:	Ron Hart

Minutes:

362-09 Leibel/Kirby: “That the minutes of the November 9th First Meeting of Council be approved as circulated.” **CARRIED**

Minutes:

363-09 Leibel/Kirby: “That the minutes of the November 16th Joint Administration Committee meeting be approved as circulated.” **CARRIED**

Minutes:

364-09 Phillips/Mader: “That the minutes of the November 17th Group II Committee meeting be approved as circulated.” **CARRIED**

Delegation:

365-09 Sulma/Leibel: “That we accept Sara Cockwill, with the Lumsden and District Heritage Home, to the meeting.” **CARRIED**

Sara Cockwill, with the Lumsden & District Heritage Home appeared before council to provide a financial status report on the Heritage Home. Sara indicated that the municipality, as a major shareholder of the home, should be aware of the financial situation, financial difficulties they are facing regarding Saskatchewan Worker’s Compensation surcharges, depletion of reserves due to prior year’s operating deficits, and the off loading that is occurring from our senior health organization.

Correspondence:

366-09 Sulma/Phillips: “That the following correspondence and reports have been reviewed and the Administrator is authorized to file the same accordingly:

- A. Bert Hamilton – Ltr. Re: Decline Appointment to Development Appeals Board
- B. Sask Watershed Authority – Ltr. Re: Financial Assistance Culvert Replacement
- C. Sask Watershed Authority – Ltr. Re: Floodway Gate Inspection Report
- D. Sask Justice – Fine Disbursements Nov. 2009
- E. Julie Johnson – Ltr. Re: ideas for Council consideration
- F. Shepherd of the Valley Lutheran Church – Thank you card re: Hall rate reduction
- G. Misc. Publications.” **CARRIED**

General Account - Payment Vouchers:

367-09 Kirby/Sulma: “That the general accounts listed below and totaling \$44,236.41 have been checked and approved for payment by the respective committees.” **CARRIED**

Bank Reconciliation & Financial Statement:

368-09 Kirby/Sulma: “That we accept the Bank Reconciliation and Financial Statement as presented by the Administrator, for the period ending October 31st, 2009.” **CARRIED**

Committee Reports:

Councillor Dan Kirby provided a verbal report on the Joint Administration Committee meeting he attended.

369-09 Sulma/Mader: “That we accept Councillor Kirby’s verbal report be accepted as presented.” **CARRIED**

Councillor Rhonda Phillips provided a verbal report on the Group II Committee meeting

she attended.

370-09 Phillips/Kirby: "That we accept Councillor Phillip's verbal report be accepted as presented."
CARRIED

Administrator's Report:

Administrator, Wayne Zerff provided a verbal report on various administrative issues.

371-09 Kirby/Sulma: "That the verbal report provided by the Administrator be accepted as presented."
CARRIED

Public Works Report:

Utilities Foreman, Dave Cherney provided a verbal report on various public works issues.

372-09 Phillips/Leibel: "That the verbal report provided by Dave Cherney be accepted as presented."
CARRIED

NEW BUSINESS:

Joint Administration Staff – Salary Grid Increase:

373-09 Kirby/Leibel: "That we agree with the recommendation from the Joint Administration Committee and approve a 3.3% increase to the 2010 Salary Grids for Joint Administration, Public Works and Recreation due to the following background information considered by the committee:

- Consumer Price Index for Regina is .6%
- Urban Municipal Association's recommendation 3.0%
- Rural Municipal Association's recommendation 2.8%
- Teamster's Union Contract 4.0%
- Public Works Request 5.0%
- Office & Other Staff Request 3.0%; and

That the high percentage and low percentage were not considered, and the averages of the remaining recommendations were used in determining the 3.3% Salary Grid increase."

CARRIED

Riverpark Expenditures:

374-09 Sulma/Mader: "That we approve the following additional expenditures for the new Riverpark Centre:

- Rod and Shower curtains – Maximum amount of \$3,400.00
- Master key system - \$1,019.00."

CARRIED

Sask Watershed Authority – Screw gate Replacement:

375-09 Kirby/Leibel: "That we agree with the recommendations provided by Sask Watershed Authority and agree to completely replace the screw gate structure 1A-3 with a brand new structure to be replaced by March 1, 2010; and

That we request Sask Watershed Authority to proceed with this project providing the following support under the Floodworks Protection Agreement:

- Financial support based on the cost sharing arrangement under the floodworks protection agreement
- Technical support including engineering, preparing structure designs, acquiring regulatory approvals, providing a tender document and completing the tender process and supervising the construction site."

CARRIED

Landfill Equipment Rental:

376-09 Sulma/Leibel: "That due to the breakdown of the Cat Crawler we agree to authorize the Public Works Foreman, Jeff Carey to rent a waste packer machine from Kramer at a cost of \$6,000, including the cost of the rental, transportation and insurance."

CARRIED

SUMA Annual Convention:

377-09 Kirby/Leibel: "That we authorize the Administrator, Assistant Administrator and all interested Council Members to attend the SUMA Annual Convention, January 31, February 1 - 3, 2010 in Regina with expenses to be reimbursed as per resolution #21-08; and

That we authorize the required registration fees to be paid on behalf of the individuals interested in attending this convention; and

That we appoint Mayor Ron Hart and Councillor Al Sulma to be voting delegates with Councillor Dan Kirby as an alternate delegate."

CARRIED

2010 Joint Council Supper Meeting:

378-09 Leibel/Kirby: “That we agree to hold a Joint Council Supper meeting on January 19, 2010 at 6:00 p.m. catered at Riverpark Centre if the building is ready, or with an alternate location of the Centennial Hall; and
That we invite R.M. Council, Town Council, Public Works Manager, Public Works Foreman, Utilities Foreman, Administrator, Assistant Administrator, Minister of Health and Minister of Municipal Affairs, the MLA and the MP.” **CARRIED**

2009 Employee Christmas Bonus:

379-09 Kirby/Leibel: “That we approve a Christmas Bonus, in the form of a gift certificate for a business located in the Town of Lumsden, for the Public Works staff of \$75.00 and \$37.50 for the Joint Administrative staff as this cost is shared with the R.M. of Lumsden No. 189; and
That this reflects an increase of \$25.00 over prior years.” **CARRIED**

Joint Administration Staff 2010 Steps:

380-09 Kirby/Phillips: “That we agree with the recommendation from the Joint Administration committee and approve the following Joint Administration employee 2010 salary steps, in consideration of the Joint Administration employee performance evaluations completed by the Administrator and we note that the Administrator is at Step 17:

Darcie Cooper	Asst. Administrator	Step 10	(\$41,187/yr)
Joan Agopsowicz	Office Services Clerk	Step 11	(\$14.67/hr)
Brenda Boos	Office Services Clerk	Step 10	(\$14.45 /hr)
Lorrie Farago	Office Services Clerk (PT)	Step 10	(\$14.45 /hr)
Krystal Strong	Office Services Clerk (PT)	Step 8	(Step 7 to Step 8) (\$13.92/hr)
Wayne Zerff	Administrator	Step 17	(\$87,550/yr).”

CARRIED

Krystal Strong – Increase Employment:

381-09 Kirby/Mader: “That we agree with the recommendation from the Joint Administration committee and approve the employment status change for Krystal Strong from casual temporary (3 days a week) to permanent full time (5 days a week), effective January 1st 2010, with 4 days per week allocated to Joint Administration and the equivalent of one day per week allocated to Bylaw Enforcement for both municipalities.”

CARRIED

2010 Joint Admin and Joint Fire Capital Budget:

382-09 Kirby/Mader: “That we agree with the recommendation from the Joint Administration committee and approve the following capital expenditures totaling \$18,025.00 (Town share) to fund 2010 proposed capital budgets for Joint Administration and Lumsden Fire District:

Joint Administration Capital Budget

- \$2,000 for Computer upgrades
- \$3,500 for Server upgrades and Server/Data Backup site

Lumsden Fire District Capital Budget

- \$8,525 Fire Equipment upgrades
- \$4,000 for First Responders Equipment upgrades/training.”

CARRIED

Additional No Parking Sign - School:

383-09 Kirby/Leibel: “That we agree to forward the request made by the Lumsden Elementary School regarding an additional no parking sign on second avenue to the RCMP detachment for their recommendation.” **CARRIED**

Temporary Container/Storage Units - Planner’s comments:

384-09 Leibel/Sulma: “That we request comments from our municipal planner, John Wolfenberg, regarding council’s authority over temporary sea containers and portable buildings (tent garages over 100 sq ft in size).” **CARRIED**

Adjournment:

385-09 Kirby/Sulma: “That we adjourn this meeting at 10:44 p.m.”

CARRIED

Mayor

Administrator