

TOWN OF LUMSDEN

MINUTES OF GROUP II COMMITTEE MEETING SEPTEMBER 28th, 2006

The Lumsden Town Council Group II Committee convened a meeting in the Council Chambers of the Town Office, on the afternoon of Thursday, September 28th, 2006 at 4:06 p.m. with Chairman Gordon Bonokoski presiding.

Present:	Chairman:	Gordon Bonokoski
	Mayor:	Verne Barber
	Councillor:	Al Sulma
	Administrator:	Wayne Zerff
	Public Works Supervisor:	Bob Schulz
Absent:	Councillor:	Bryan Matheson

General Discussion:

The main purpose of this meeting is to discuss the letter from Doug Mader specifically in regards to his resignation from the Lumsden Tree Committee. The PW committee questioned how they might be able to help Bob with the management of the Public Works department. The Public Works Supervisor position was changed into a full-time management role 1 1/2 years ago. The committee decided that technical training was needed and agreed to look for management training in the area of planning and organization. They also agreed that more direction is needed for the tree committee.

The PW committee discussed the need for monthly Public Works committee meetings with the Supervisor and assistants. The committee is not looking to micro-manage the Public Works department; their role would be to develop policy goals and follow up to ensure goals are being achieved. The PW committee will get the meetings approved by Council at their next meeting and bring it back for Bob to schedule a date and time. They also emphasized the Administrator and Public Works Supervisor positions are both managers, with Wayne managing the office and Bob managing Public Works. (Under the new policy manual all managers report to the Administrator)

The committee discussed a miscellaneous contingency to be built into the budget as a line item for emergency projects in key service areas.

The committee discussed developing daily, monthly and annual work plans. Councillor Bonokoski will meet with the public works staff on Monday, October 2nd to outline the new Plan.

The committee will bring back recommendations on Cory Danyliw and the budget impact for 2007.

Adjournment:

Sulma/Bonokoski: "That we adjourn this committee meeting at 5:06 p.m."

CARRIED

Chairman

Administrator