

**TOWN OF LUMSDEN**  
**MINUTES OF THE EMERGENCY MEASURES ORGANIZATION**  
**MEETING HELD ON NOVEMBER 9<sup>th</sup> , 2006**

An Emergency Measures Organization convened their meeting in the basement of the Centennial Hall, on the evening of Wednesday, November 9<sup>th</sup>, 2006 at 8:00 p.m. with EMO Co-ordinator Thomas McCord presiding.

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| <b>Present:</b> | EMO Co-ordinators:  | Thomas McCord & Patty Stewart McCord                                       |
|                 | Mayor:              | Verne Barber   |
|                 | Councillor:         | Dan Kirby, Al Sulma, Sid Sikorski<br>Wayne MacKay, Ron Hart, Gerry Tomkins |
|                 | Administration:     | Wayne Zerff, Darcie Cooper   |
|                 | Public Works:       | Bob Schulz, Jeff Carey, Dave Cherney                                       |
|                 | EMO Command Center: | Allan Priddell   |
|                 | Fire Department:    | Dan Carey  |
|                 | RCMP:               | Sergeant Doug Smith  |
|                 | Sask Power:         | Bob Klisowsky  |
|                 | Physician:          | Dr. Russ Knaus   |
|                 | Sask Energy:        | Doug Gould   |
|                 | First Responder:    | Karen Ryan   |

Thomas McCord commenced the meeting with introductions of those in attendance. The group viewed a video called a guide for elected officials, which stressed the obligation and legal requirements of elected officials in regards to the Emergency Planning Act, including the development of an EMO manual and a mutual aid agreement.

At the conclusion of the video, Thomas McCord briefly went through the EMO Manual and requested that everyone review their areas of responsibility and update them if necessary within two weeks. Thomas indicated the need to fill the current vacancies in the areas of Social Services, Manpower and SaskTel. Bob Klisowsky said that he would speak to Dwayne Schmitz and see if he would be interested in the Sask Tel vacancy.

Thomas McCord indicated that a table top exercise would be planned in the Spring of 2007 to ensure the manual is workable and that everyone has an understanding of their roles and responsibilities. The updated manual will be sent out to everyone on the distribution list, in the manual by January 2007.

The group then viewed an Emergency Operations Centre (EOC) video. The video presented an overview of how an EOC is established and operated, as well as the people involved and their functions at the Centre.

The meeting adjourned at 8:40 p.m.

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**Mayor**

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**Administrator**